

2025 Reimbursement Schedule

*Please note changes to processing time to allow the Self-Direction team more time to review. Reimbursements entered by the date listed will be paid out by the end of the following week with the exception of the first reimbursement week of January.

Entered By Date	60 Day Mark *Reimbursements prior to This date will not be processed*	Payment by this date:
Sunday 1/5/25	11/6/24	1/10/25
Sunday 1/12/25	11/13/24	1/24/25
Sunday 1/26/25	11/27/24	2/7/25
Sunday 2/9/25	12/11/24	2/21/25
Sunday 2/23/25	12/25/24	3/7/25
Sunday 3/9/25	1/8/25	3/21/25
Sunday 3/23/25	1/22/25	4/4/25
Sunday 4/6/25	2/5/25	4/18/25
Sunday 4/20/25	2/19/25	5/2/25
Sunday 5/4/25	3/5/25	5/16/25
Sunday 5/18/25	3/19/25	5/30/25
Sunday 6/1/25	4/2/25	6/13/25
Sunday 6/15/25	4/16/25	6/27/25
Sunday 6/29	4/30/25	7/11/25
Sunday 7/13/25	5/14/25	7/25/25
Sunday 7/27/25	5/28/25	8/8/25
Sunday 8/10/25	6/11/25	8/22/25
Sunday 8/24/25	6/25/25	9/5/25
Sunday 9/7/25	7/9/25	9/19/25
Sunday 9/21/25	7/23/25	10/3/25
Sunday 10/5/25	8/6/25	10/17/25

Sunday 10/19/25	8/20/25	10/31/25
Sunday 11/2/25	9/3/25	11/14/25
Sunday 11/16/25	9/17/25	11/28/25
Sunday 11/30/25	10/1/25	12/12/25
Sunday 12/14/25	10/15/25	12/26/25
Sunday 12/28/25	10/29/25	1/9/26

- We can only guarantee reimbursements received with all supporting documentation within the reimbursement period will be processed. All reimbursements must be submitted by Sunday 11:59 pm in order to be processed in the same reimbursement period.
- All reimbursements without supporting documentation or missing any information will be kicked back into draft for resubmission for the following reimbursement processing date. See Self-Direction Reimbursement Guide for details about supporting documentation.
- Participants should review and approve all staff reimbursements for mileage and activity fees.
- Reimbursements must be entered within 60-days. Reimbursements for services that occurred more than 60-days from Wildwood's review date (see first column above) will not be processed.
- At the end of a budget year, reimbursements must be entered by the 15th of the month to guarantee it will come off of the current budget (i.e. if the budget resets 1/1, reimbursement must be received by 12/15). Any reimbursements submitted after the 15th of the month could potentially come off of the new budget.